



Tel.: 24110030

Fax : 24110954

E-Mail:-contact@mlnce.org

MOTILAL NEHRU COLLEGE (Evening)
(UNIVERSITY OF DELHI)

Benito Juarez Road, New Delhi-110021

REF NO./MLN/EVE/2022-23/

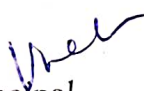
Criterion 2: Teaching-Learning and Evaluation

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners.

This section includes the following annexures

Documents	Year
Minutes of the IQAC meeting	2016-2021

Prof. Vichitra


Principal

Motilal Nehru College (Eve.)

Prof. Vichitra Gupta

Officiating Principal

Motilal Nehru College (Eve.)

B.J. Road, New Delhi-21.



Ph: 24110030

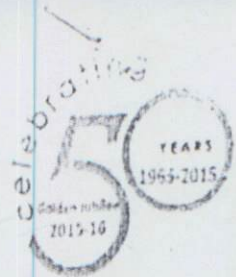
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REF. NO. MLN/EVE/2016-17/

MINUTES OF INTERNAL QUALITY ASSURANCE CELL

A meeting of the Internal Quality Assurance Cell was held on Thursday, 22nd September, 2016 in Principal's Office.

After a detail discussion following decisions were taken unanimously:-

1. Catalogue system of Library be upgraded.
2. Computer Literacy Programme to be developed.
3. Audio - Visual aids to be augmented.
4. NAAC report to be updated.
5. The reports of all the committees be submitted every month in soft copy & hard copy. Principal should issue notice in this regard every month.
6. Feedback of students shall be taken regularly so as to know their problems in any field regarding teaching or otherwise. Class representative should be selected who can provide regular information regarding any problem.
7. Principal shall hold the meeting of class representatives regularly to get their feedback.
8. Outstanding and weak Students are to be identified.
9. Extra Classes be taken for the weak students.
10. Mentors should visit the students assigned to them.
11. Feedback of the outgoing students should also be taken.

Copy to All Incharges
All members of
Committees

[Handwritten signatures]
 Pradyumn Singh
 Rohit
 Arjun
 Anand

[Handwritten signature]
 Dr. Vichitra
 Coordinator
 Internal Quality Assurance Cell



Tel.: 2411003
 Fax: 2411095
 E. mail:-contact@mlnce.org
 Website: - www.mlnce.org

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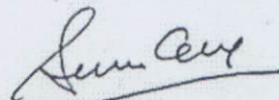
REF. NO.MLN/EVE/2017-18/

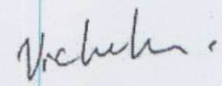
Dated : 11-11-2016

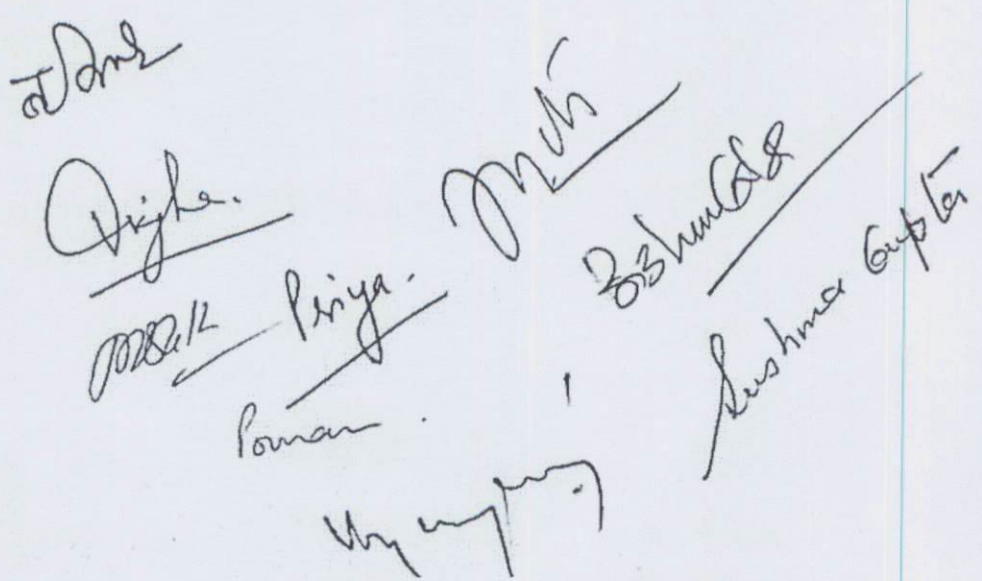
Minutes of the Meeting

Meeting of the Internal Quality Assurance Cell was convened on Friday, 11th November, 2016 in Principal's office. The Progress done on the decisions taken on 22nd September, 2016 was discussed and it was found that

- 1) Upgradation of the catalogue system of the library is underway.
- 2) Regarding upgradation of Computer Literacy Programme:- we have two computers labs. Certain systems that were not working well, have been repaired. Students are practicing well on those computers.
- 3) For Audio Visual aids:- Projectors have been provided in – E-Resource Centre and in library. Screening of films, documentaries etc. is done whenever required.
- 4) Work of NAAC is being done.
- 5) Conveners of various committees have been working well and have been preparing reports in the regard.
- 6) Class representatives have been appointed- Principal has been meeting them frequently to know any problems regarding teaching or otherwise.
- 7) Departments have been taking extra care of the weak students.
- 8) Names of the Mentors have been put on the website and notice board of the college. Students have been meeting the mentors in college and discussing their problems of any regard.


 (Dr. S. K. Sharma)
 Principal


 (Dr. Vichitra)
 Co-ordinator Internal Quality Assurance Cell



Dr. S. K. Sharma
 Dr. Vichitra
 Priya
 Roman
 Sushma Gupta



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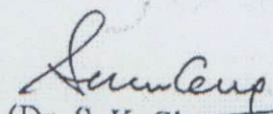
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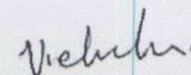
Dated : 17-04-2017

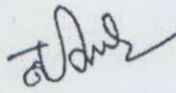
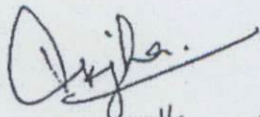
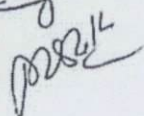
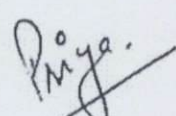
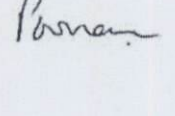
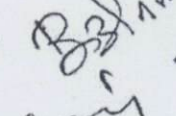

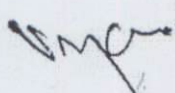
Minutes of the Meeting

Meeting of the Internal Quality Assurance Cell was convened on 17th April, 2017 in the Principal's office. An overview of the progress was done as follows:-

- 1) Catalogue system OPAC of the library has been upgraded.
- 2) Computer- Literacy: 23 Systems out of 40 computers are functional. E-Resource Centre has been repaired. Computer Literacy Programme is in progress. Capacity of the computer labs will be enhanced by the next semester.
- 3) For Audio -Visual aids:- Projectors are available film and documentaries screening is done during seminar, debates, at invited talks and during other programmes taken up by different committees.
- 4) NAAC: Matter has been referred to Staff Council.
- 5) All the Committees have been doing good work and the records are maintained by them.
- 6) Regular feedback is being taken from the students. Principal has been meeting the class Representatives regularly.
- 7) Extra classes of weak students have been taken by the department.
- 8) Department incharges were asked to submit the reports of their respective departments to the next incharge.
- 9) Mentors have been visiting students assigned to them.
- 10) It was further decided that the Alumini Association of the students shall be formed by all the departments.


(Dr. S. K. Sharma)
Principal


(Dr. Vichitra)
Co-ordinator Internal Quality
Assurance Cell

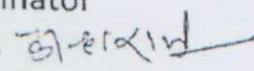
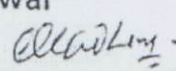
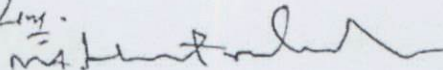
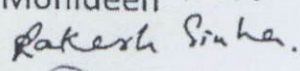
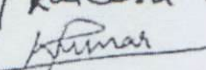









Motilal Nehru College (Evening)
University of Delhi

Dated:-23-10-2018

Minutes of the Meeting

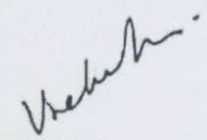
Meeting of the Internal Quality Assurance cell was convened on Tuesday, 23rd October, 2018 in Principal's office. The following members were present: -

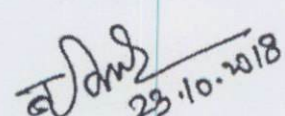
1. Dr. Vichitra, Chairperson
2. Dr. Brij Kishore, Coordinator
3. Mr. Kana Ram Meena, 
4. Dr. (Mrs.) Anjali Agarwal
5. Dr. P. C. Choudhary 
6. Dr. M. A. Honest Mohideen 
7. Dr. G. N. Trivedi /  Rakesh Sinha.
8. Dr. Pintu Kumar 
9. Dr. Swagta Roy

The following were the agenda: -

1. To review the progress on the points decided in the earlier meeting of IQAC.
2. Discuss about the status of Syllabus completed of different courses.
3. Any difficulty or any complaint received from students regarding their classes.
4. Any complaint from any teacher regarding indiscipline of any student.
5. Counselling of students to be done by teachers.
6. Any other matter.

1. Time Table of respective departments was distributed in the beginning of the Academic Session-2018-19 and classes were started in time.
2. The Teacher-in-Charge reported the meeting of the Departments are being regularly held and related progress is also being monitored.
3. As per the reports given by various TIC, all the problems of the students were addressed.
4. So far no complaint by any teacher in the College have come to the notice of the Committee.
5. It was resolved that the list of mentors (teachers) and students under them to be provided by the office.
6. Any other matter:-
It was decided to organized seminar/conferenced/talks/Public Lecture Series.


(Dr. Vichitra)
Chairperson

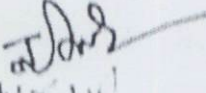
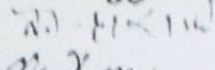
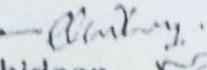
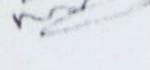
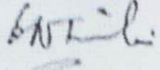
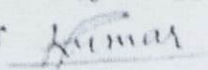

(Dr. Brij Kishore)
Coordinator, IQAC

VIOTIJI Nenru College (Evening)
University of Delhi

Dated:-31-01-2019

Minutes of the Meeting

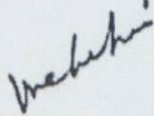
Meeting of the Internal Quality Assurance cell was convened on 31-01-2019 in Principal's office. The following members were present: -

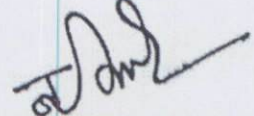
1. Dr. Vichitra, Chairperson
2. Dr. Brij Kishore, Coordinator 
3. Mr. Kana Ram Meena, 
4. Dr. P. C. Choudhary 
5. Dr. M. A. Honest Mohideen 
6. Dr. G. N. Trivedi 
7. Dr. Pintu Kumar 

The following were the agenda: -

1. To review the progress on the points decided in the earlier meeting of IQAC.
 2. Any difficulty or any complaint received from students regarding their classes.
 3. Any complaint from any teacher regarding Indiscipline of any student.
 4. Counselling of students to be done by teachers.
 5. Any other matter.
-
1. Mentor Teacher List have prepared by the Office and will be distributed to the Teachers shortly.
 2. At regular basis Departments hold the meetings and keep the records of the same. In- charges present informed that they had been holding the meetings and keeping the records.
 3. The Principal informed that no such complaints in this regard has been received so far.
 4. The Principal informed that no such complaints in this regard has been received so far.

The meeting came to an end with a vote of thanks to the chair.


(Dr. Vichitra)
Chairperson


(Dr. Brij Kishore)
Coordinator, IQAC